



**LIFE + Environment Policy and Governance**

Project Number: LIFE10 ENV/GR/594

Duration: 01/09/11 – 31/08/15



**Project:** Best practices for agricultural wastes (AW) treatment and reuse in the Mediterranean countries

[www.wastereuse.eu](http://www.wastereuse.eu)

**Action 1 – Project Management by TUC**

*Deliverable “Timetables for all Actions and for each Beneficiary”*

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## **Executive summary**

In the line of Action 1, various efficient management tools will be developed by Coordinating Beneficiary (TUC) and distributed to Associated Beneficiaries. Timetables for all Actions and Beneficiaries indicating the deadlines for reports and deliverables to be submitted to TUC and EC, have been prepared by 15/10/2011, to ensure that the project will be completed on time.

Progress reports from Beneficiaries will be sent to TUC on a six-month basis when the Action lasts more than a year or on a four-month basis when the Action lasts less than a year. The results obtained from each Action will be timely assessed toward milestones and objectives.

Beneficiaries have agreed that all deliverables/reports will be evaluated internally by an expert in the respective field, who does not participate in the project (names of evaluators will be indicated in the first page) in order to improve their quality.

The timetable for all Actions and Beneficiaries is shown in Annex 1. Annexes 2-6 show the timetables for each of the Beneficiaries (TUC, CEBAS, CERSAA, CCIAA and SIGNOSIS, respectively). Annexes 1-6 have been also sent to the Associated Beneficiaries in excel format.

## Annex 1

### Timetable for all Actions and Beneficiaries

Each report/Deliverable should be sent to the coordinator (TUC) by the end of the month seen in timetable

Progress reports should be sent to TUC:

- on a 6-month basis (for Actions that last more than 1 year)
- on a 4-month basis (for Actions that last less than 1 year)

For Actions 1&11, Beneficiaries should send to TUC technical progress reports 20 days before the final submission of each report to the EC

| Beneficiary  | Actions      |
|--------------|--------------|
| TUC          | 1, 2, 7, 11  |
| CEBAS        | 3, 5         |
| CERSAA       | 6            |
| CCIAA        | 4            |
| Signosis Spr | 8, 9, 10, 12 |

| 2011-2012 | Sept. 11 | Oct. 11               | Nov. 11 | Dec. 11    | Jan. 12 | Febr. 12   | March 12           | Apr. 12              | May 12 | June 12                 | July 12 | August 12  |
|-----------|----------|-----------------------|---------|------------|---------|------------|--------------------|----------------------|--------|-------------------------|---------|------------|
| Action 1  |          | Deliv1<br>(15/10/11)  |         |            |         |            |                    | Inception<br>Deliv 2 |        |                         |         | Deliv 3    |
| Action 2  |          |                       |         | Prog rep 1 |         |            | Deliv 1<br>Deliv 2 |                      |        | Final rep<br>Deliv 3, 4 |         |            |
| Action 3  |          |                       |         |            |         |            | Prog rep 1         |                      |        |                         |         |            |
| Action 4  |          |                       |         |            |         |            | Prog rep 1         |                      |        |                         |         |            |
| Action 5  |          |                       |         |            |         |            |                    |                      |        |                         |         |            |
| Action 6  |          |                       |         |            |         |            |                    |                      |        |                         |         |            |
| Action 7  |          |                       |         |            |         |            |                    |                      |        |                         |         |            |
| Action 8  |          |                       |         |            |         |            |                    |                      |        |                         |         |            |
| Action 9  |          | Deliv 1<br>(15/10/11) |         |            | Deliv 2 | Prog rep 1 |                    | Deliv 3              |        |                         |         | Prog rep 2 |
| Action 10 |          |                       |         |            |         |            | Prog rep 1         |                      |        |                         |         |            |
| Action 11 |          |                       |         |            | Deliv 1 |            | Deliv 2            | as Act 1             |        |                         |         |            |
| Action 12 |          |                       |         |            |         |            |                    |                      |        |                         |         |            |

| 2012-2013 | Sept. 12              | Oct. 12 | Nov. 12 | Dec. 12      | Jan. 13 | Febr. 13   | March 13                      | Apr. 13 | May 13 | June 13    | July 13 | August 13        |
|-----------|-----------------------|---------|---------|--------------|---------|------------|-------------------------------|---------|--------|------------|---------|------------------|
| Action 1  |                       |         |         | Prog rep No1 |         |            |                               |         |        |            |         | Mid term Deliv 3 |
| Action 2  |                       |         |         |              |         |            |                               |         |        |            |         |                  |
| Action 3  | Prog rep 2            |         |         |              |         |            | Deliv 1, 2, 3, 4<br>Final rep |         |        |            |         |                  |
| Action 4  | Prog rep 2            |         |         |              |         |            | Deliv 1, 2, 3, 4<br>Final rep |         |        |            |         |                  |
| Action 5  |                       |         |         |              |         |            |                               |         |        |            |         |                  |
| Action 6  |                       |         |         |              |         |            |                               |         |        |            |         |                  |
| Action 7  |                       | Deliv 1 |         | Prog rep 1   |         |            |                               |         |        | Prog rep 2 |         |                  |
| Action 8  |                       |         |         |              |         |            |                               |         |        |            |         |                  |
| Action 9  |                       |         |         |              |         | Prog rep 3 |                               |         |        |            |         | Prog rep 4       |
| Action 10 | Prog rep 2<br>Deliv 1 |         |         |              |         |            | Prog rep 3                    |         |        |            |         |                  |
| Action 11 |                       |         |         | as Act 1     |         |            |                               |         |        |            |         | as Act 1         |
| Action 12 |                       |         |         |              |         |            |                               |         |        |            |         |                  |

| 2013-2014 | Sept. 13   | Oct. 13 | Nov. 13 | Dec. 13    | Jan. 14 | Febr. 14   | March 14   | Apr. 14          | May 14 | June 14    | July 14 | August 14  |
|-----------|------------|---------|---------|------------|---------|------------|------------|------------------|--------|------------|---------|------------|
| Action 1  |            |         |         |            |         |            |            |                  |        |            |         | Deliv 3    |
| Action 2  |            |         |         |            |         |            |            |                  |        |            |         |            |
| Action 3  |            |         |         |            |         |            |            |                  |        |            |         |            |
| Action 4  |            |         |         |            |         |            |            |                  |        |            |         |            |
| Action 5  | Prog rep 1 |         |         |            |         |            | Prog rep 2 |                  |        |            |         |            |
| Action 6  | Prog rep 1 |         |         |            |         |            | Prog rep 2 |                  |        |            |         |            |
| Action 7  |            |         |         | Prog rep 3 |         |            |            | Deliv 2, 3, 4, 5 |        | Prog rep 4 |         |            |
| Action 8  |            |         |         |            |         | Prog rep 1 |            |                  |        |            |         | Prog rep 2 |
| Action 9  | Deliv 4    |         |         |            |         | Prog rep 5 | Deliv 4    |                  |        |            |         | Prog rep 6 |
| Action 10 | Prog rep 4 |         |         |            |         |            | Prog rep 5 | Deliv 2          |        |            |         |            |
| Action 11 |            |         |         |            |         |            |            |                  |        |            |         |            |
| Action 12 |            |         |         |            |         |            |            |                  |        |            |         |            |

| 2013-2014 | Sept. 14   | Oct. 14      | Nov. 14 | Dec. 14    | Jan. 15 | Febr. 15   | March 15                   | Apr. 15    | May 15     | June 15 | July 15 | August 15               |
|-----------|------------|--------------|---------|------------|---------|------------|----------------------------|------------|------------|---------|---------|-------------------------|
| Action 1  |            | Prog rep No2 |         |            |         |            |                            |            |            |         |         | Final rep<br>Deliv 2, 3 |
| Action 2  |            |              |         |            |         |            |                            |            |            |         |         |                         |
| Action 3  |            |              |         |            |         |            |                            |            |            |         |         |                         |
| Action 4  |            |              |         |            |         |            |                            |            |            |         |         |                         |
| Action 5  | Prog rep 3 |              |         |            |         |            | Deliv 1, 2, 3<br>Final rep |            |            |         |         |                         |
| Action 6  | Prog rep 3 |              |         |            |         |            | Deliv 1, 2, 3<br>Final rep |            |            |         |         |                         |
| Action 7  |            |              |         | Prog rep 5 |         |            |                            | Final rep  |            |         |         |                         |
| Action 8  |            |              |         |            |         | Prog rep 3 |                            |            | Deliv 1, 2 | Deliv 3 |         | Final rep               |
| Action 9  | Deliv 4    |              | Deliv 5 |            |         | Prog rep 7 | Deliv 4                    |            | Deliv 6    | Deliv 7 | Deliv 5 | Deliv 8, 9<br>Final rep |
| Action 10 | Prog rep 6 |              |         |            |         |            | Prog rep 7                 | Deliv 2    |            |         |         | Final rep               |
| Action 11 |            | as Act 1     |         |            |         |            |                            |            |            |         |         | as Act 1                |
| Action 12 |            |              |         |            |         |            |                            | Prog rep 1 |            |         |         | Deliv 1<br>Final rep    |

#### List of Deliverables / Action

|          |                                                                                                                                                                                                 |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Action 1 | Inception report                                                                                                                                                                                |
|          | Progress report No1 (annual)                                                                                                                                                                    |
|          | Mid term report                                                                                                                                                                                 |
|          | Progress report No2 (bi-annual)                                                                                                                                                                 |
|          | Final report                                                                                                                                                                                    |
|          | Deliv 1: Timetables for all Actions and for each Beneficiary                                                                                                                                    |
|          | Deliv 2: Definition of initial, final indicators; an electronic version in tabular form will be attached to the inception, final report, respectively                                           |
|          | Deliv 3: Questionnaire for project management effectiveness to be filled by Associated Beneficiaries (one by 31/08 each year)                                                                   |
| Action 2 | Progress report 1                                                                                                                                                                               |
|          | Final report                                                                                                                                                                                    |
|          | Deliv 1: Inventory of all available technologies for AW treatment, grouped by level of development (lab, pilot, full scale) [R]                                                                 |
|          | Deliv 2: Preliminary techno-economical and environmental evaluation of all feasible technologies (after an initial pre-screening), exhibiting a noticeable potential for use in agriculture [R] |
|          | Deliv 3: Assessment of any potential adverse effects (phyto-toxicity, contamination of soils and groundwater) [R]                                                                               |
|          | Deliv 4: Development of weight based indicators for quantitative evaluation of AW treatment technologies [R]                                                                                    |
| Action 3 | Progress reports 1, 2                                                                                                                                                                           |

|                 |                                                                                                                                                                                                                                                                                                     |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                 | Final report                                                                                                                                                                                                                                                                                        |
|                 | Deliv 1: Characterization of wastes treated by different technologies regarding their suitability for agricultural use and especially for vegetable and cereals cultivation under Spanish climatic conditions [R]                                                                                   |
|                 | Deliv 2: Report that evaluates the effects of wastes application on different Spanish soil types. Definition of maximum annual load of nutrients and organic constituents [R]                                                                                                                       |
|                 | Deliv 3: New cultivation methods with the use of treated or untreated AW. Effects on soil quality (Spain) [R]                                                                                                                                                                                       |
|                 | Deliv 4: Guide for open field and greenhouse cultivation of the tested crops (Spain) [R]                                                                                                                                                                                                            |
| <b>Action 4</b> | Progress report 1, 2                                                                                                                                                                                                                                                                                |
|                 | Final report                                                                                                                                                                                                                                                                                        |
|                 | Deliv 1: Characterization of wastes treated by different technologies regarding their suitability for agricultural use and especially for vegetable and ornamentals cultivation under Italian climatic conditions [R]                                                                               |
|                 | Deliv 2: Report that evaluates the effects of wastes application on different Italian soil types. Definition of maximum annual load of nutrients and organic constituents [R]                                                                                                                       |
|                 | Deliv 3: New cultivation methods with the use of treated or untreated AW. Effects on soil quality (Italy) [R]                                                                                                                                                                                       |
|                 | Deliv 4: Guide for open field and greenhouse cultivation of the tested crops (Italy) [R]                                                                                                                                                                                                            |
| <b>Action 5</b> | Progress reports 1, 2, 3                                                                                                                                                                                                                                                                            |
|                 | Final report                                                                                                                                                                                                                                                                                        |
|                 | Deliv 1: Report that includes cultivation practices applied during the action, followed by technical and economical data as well as, qualitative and quantitative comparison between the new and the traditional cultivation practices (Spain) [R]                                                  |
|                 | Deliv 2: Alternative methods for cultivation of main market crops under Spanish climatic conditions with the use of treated agricultural wastes. Guidelines for successive implementation by growers/scientists. Evaluated data regarding production cost and environmental and social benefits [R] |
|                 | Deliv 3: Soil quality protection by the sustainable use of treated agricultural wastes in crops cultivation [R]                                                                                                                                                                                     |
| <b>Action 6</b> | Progress report 1, 2, 3                                                                                                                                                                                                                                                                             |
|                 | Final report                                                                                                                                                                                                                                                                                        |
|                 | Deliv 1: Report that includes cultivation practices applied during the action, followed by technical and economical data as well as, qualitative and quantitative comparison between the new and the traditional cultivation practices (Italy) [R]                                                  |
|                 | Deliv 2: Alternative methods for cultivation of main market crops under Italian climatic conditions with the use of treated agricultural wastes. Guidelines for successive implementation by growers/scientists. Evaluated data regarding production cost and environmental and social benefits [R] |
|                 | Deliv 3: Soil quality protection by the sustainable use of treated agricultural wastes in crops cultivation [R]                                                                                                                                                                                     |
| <b>Action 7</b> | Progress report 1, 2, 3, 4, 5                                                                                                                                                                                                                                                                       |
|                 | Final report                                                                                                                                                                                                                                                                                        |
|                 | Deliv 1: Methodology for identification of carbon footprint (through evaluation of existing methodologies) [R]                                                                                                                                                                                      |



|                  |                                                                                                                                                                |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                  | Deliv 2: LCA study [R]                                                                                                                                         |
|                  | Deliv 3: Risk Analysis [R]                                                                                                                                     |
|                  | Deliv 4: Techno-economical and environmental assessment of the main processes considered [R]                                                                   |
|                  | Deliv 5: Simplified report for interested stakeholders for LCA, Risk Analysis in Greek, English, Spanish, Italian, French and Flemish [R]                      |
| <b>Action 8</b>  | Progress report 1, 2, 3                                                                                                                                        |
|                  | Final report                                                                                                                                                   |
|                  | Deliv 1: A Code of Waste Management Practices for Agricultural Application [R]                                                                                 |
|                  | Deliv 2: A set of actions, measures and means that should be taken by Mediterranean national policy makers to conform to European legislation requirements [R] |
|                  | Deliv 3: Legislative recommendations for AW reuse policy [R]                                                                                                   |
| <b>Action 9</b>  | Progress report 1, 2, 3, 4, 5, 6, 7                                                                                                                            |
|                  | Final report                                                                                                                                                   |
|                  | Deliv 1: Web-site of the project (continuously updated)                                                                                                        |
|                  | Deliv 2: Dissemination Strategy Plan (updated during the project) [R]                                                                                          |
|                  | Deliv 3: Production of 3,500 leaflets and 200 posters in six languages                                                                                         |
|                  | Deliv 4: Visits of farmers and stakeholders at demonstration areas in Spain and Italy (at least 2 visits for each country per year)                            |
|                  | Deliv 5: Organization of four workshops (one in each participating country), during the last two years of the project                                          |
|                  | Deliv 6: Organization of the Final conference in Belgium during the last year of the project                                                                   |
|                  | Deliv 7: Policy report to be distributed to national authorities (in English, Greek, Spanish, Italian, Flemish and French) [R]                                 |
|                  | Deliv 8: Official edition with project's results (in English, Greek, Spanish, Italian, Flemish and French) [R]                                                 |
|                  | Deliv 9: Layman's Report [R]                                                                                                                                   |
|                  | Deliv 10: Proceedings and informative material of workshops and of the final conference, will be prepared after completion of each workshop.                   |
| <b>Action 10</b> | Progress report 1, 2, 3, 4, 5, 6, 7                                                                                                                            |
|                  | Final report                                                                                                                                                   |
|                  | Deliv 1: Establishment of a network between scientific/research; industry/market and policy makers communities (continued during the project) [R]              |
|                  | Deliv 2: Preparation of two policy briefings dedicated to policy makers [R]                                                                                    |
| <b>Action 11</b> | Reports as Action 1                                                                                                                                            |
|                  | Deliv 1: Monitoring quantitative indicators [R]                                                                                                                |
|                  | Deliv 2: Task monitoring Action plan for all Beneficiaries [R]                                                                                                 |
|                  | Deliv 3: Minutes for all meetings between SC, MC, TC, DC [R], will be prepared after completion of each meeting                                                |
| <b>Action 12</b> | Progress report 1                                                                                                                                              |
|                  | Final report                                                                                                                                                   |
|                  | Deliv 1: After-LIFE Communication Plan [R]                                                                                                                     |

## Annex 2

### Timetable for TUC

Each report/Delivable should be sent to the coordinator (TUC) by the end of the month seen in timetable

Progress reports should be sent to TUC:

- on a 6-month basis (for Actions that last more than 1 year)
- on a 4-month basis (for Actions that last less than 1 year)

|                  |                                           |                  |                                              |
|------------------|-------------------------------------------|------------------|----------------------------------------------|
| <b>Sept. 11</b>  |                                           | <b>Sept. 12</b>  |                                              |
| <b>Oct. 11</b>   | Act 1 - Deliv 1 (15/10/11)                | <b>Oct. 12</b>   | Act 7 - Deliv 1                              |
| <b>Nov. 11</b>   |                                           | <b>Nov. 12</b>   |                                              |
| <b>Dec. 11</b>   | Act 2 - Prog rep 1                        | <b>Dec. 12</b>   | Act 1&11 - Prog rep No1 / Act 7 - Prog rep 1 |
| <b>Jan. 12</b>   | Act 11 - Deliv 1                          | <b>Jan. 13</b>   |                                              |
| <b>Febr. 12</b>  |                                           | <b>Febr. 13</b>  |                                              |
| <b>March 12</b>  | Act 2 - Deliv 1, 2 / Act 11 - Deliv 2     | <b>March 13</b>  |                                              |
| <b>Apr. 12</b>   | Act 1&11-Inception report/Act 1 - Deliv 2 | <b>Apr. 13</b>   |                                              |
| <b>May 12</b>    |                                           | <b>May 13</b>    |                                              |
| <b>June 12</b>   | Act 2 - Final rep & Deliv 3, 4            | <b>June 13</b>   | Act 7 - Prog rep 2                           |
| <b>July 12</b>   |                                           | <b>July 13</b>   |                                              |
| <b>August 12</b> | Act 1 - Deliv 3                           | <b>August 13</b> | Act 1&11 - Mid term report / Act 1 - Deliv 3 |

|                  |                          |                  |                                           |
|------------------|--------------------------|------------------|-------------------------------------------|
| <b>Sept. 13</b>  |                          | <b>Sept. 14</b>  |                                           |
| <b>Oct. 13</b>   |                          | <b>Oct. 14</b>   | Act 1&11 - Prog rep No2                   |
| <b>Nov. 13</b>   |                          | <b>Nov. 14</b>   |                                           |
| <b>Dec. 13</b>   | Act 7 - Prog rep 3       | <b>Dec. 14</b>   | Act 7 - Prog rep 5                        |
| <b>Jan. 14</b>   |                          | <b>Jan. 15</b>   |                                           |
| <b>Febr. 14</b>  |                          | <b>Febr. 15</b>  |                                           |
| <b>March 14</b>  |                          | <b>March 15</b>  |                                           |
| <b>Apr. 14</b>   | Act 7 - Deliv 2, 3, 4, 5 | <b>Apr. 15</b>   | Act 7 - Final rep                         |
| <b>May 14</b>    |                          | <b>May 15</b>    |                                           |
| <b>June 14</b>   | Act 7 - Prog rep 4       | <b>June 15</b>   |                                           |
| <b>July 14</b>   |                          | <b>July 15</b>   |                                           |
| <b>August 14</b> | Act 1 - Deliv 3          | <b>August 15</b> | Act 1&11 - Final rep / Act 1 - Deliv 2, 3 |

## Annex 3

### Timetable for CEBAS

Each report/Delivable should be sent to the coordinator (TUC) by the end of the month seen in timetable

Progress reports should be sent to TUC:

- on a 6-month basis (for Actions that last more than 1 year)
- on a 4-month basis (for Actions that last less than 1 year)

|                  |                             |                  |                                      |
|------------------|-----------------------------|------------------|--------------------------------------|
| <b>Sept. 11</b>  |                             | <b>Sept. 12</b>  | Act 3 - Prog rep 2                   |
| <b>Oct. 11</b>   |                             | <b>Oct. 12</b>   |                                      |
| <b>Nov. 11</b>   |                             | <b>Nov. 12</b>   |                                      |
| <b>Dec. 11</b>   |                             | <b>Dec. 12</b>   | Act 1&11 - Prog rep No1              |
| <b>Jan. 12</b>   |                             | <b>Jan. 13</b>   |                                      |
| <b>Febr. 12</b>  |                             | <b>Febr. 13</b>  |                                      |
| <b>March 12</b>  | Act 3 - Prog rep 1          | <b>March 13</b>  | Act 3 - Final rep / Deliv 1, 2, 3, 4 |
| <b>Apr. 12</b>   | Act 1&11 - Inception report | <b>Apr. 13</b>   |                                      |
| <b>May 12</b>    |                             | <b>May 13</b>    |                                      |
| <b>June 12</b>   |                             | <b>June 13</b>   |                                      |
| <b>July 12</b>   |                             | <b>July 13</b>   |                                      |
| <b>August 12</b> |                             | <b>August 13</b> | Act 1&11 - Mid term report           |

|                  |                    |                  |                                   |
|------------------|--------------------|------------------|-----------------------------------|
| <b>Sept. 13</b>  | Act 5 - Prog rep 1 | <b>Sept. 14</b>  | Act 5 - Prog rep 3                |
| <b>Oct. 13</b>   |                    | <b>Oct. 14</b>   | Act 1&11 - Prog rep No2           |
| <b>Nov. 13</b>   |                    | <b>Nov. 14</b>   |                                   |
| <b>Dec. 13</b>   |                    | <b>Dec. 14</b>   |                                   |
| <b>Jan. 14</b>   |                    | <b>Jan. 15</b>   |                                   |
| <b>Febr. 14</b>  |                    | <b>Febr. 15</b>  |                                   |
| <b>March 14</b>  | Act 5 - Prog rep 2 | <b>March 15</b>  | Act 5 - Final rep / Deliv 1, 2, 3 |
| <b>Apr. 14</b>   |                    | <b>Apr. 15</b>   |                                   |
| <b>May 14</b>    |                    | <b>May 15</b>    |                                   |
| <b>June 14</b>   |                    | <b>June 15</b>   |                                   |
| <b>July 14</b>   |                    | <b>July 15</b>   |                                   |
| <b>August 14</b> |                    | <b>August 15</b> | Act 1&11 - Final rep              |

## Annex 4

### Timetable for CERSAA

Each report/Delivable should be sent to the coordinator (TUC) by the end of the month seen in timetable

Progress reports should be sent to TUC:

- on a 6-month basis (for Actions that last more than 1 year)
- on a 4-month basis (for Actions that last less than 1 year)

|           |                             |           |                            |
|-----------|-----------------------------|-----------|----------------------------|
| Sept. 11  | Act 1&11 - Inception report | Sept. 12  | Act 1&11 - Prog rep No1    |
| Oct. 11   |                             | Oct. 12   |                            |
| Nov. 11   |                             | Nov. 12   |                            |
| Dec. 11   |                             | Dec. 12   |                            |
| Jan. 12   |                             | Jan. 13   |                            |
| Febr. 12  |                             | Febr. 13  |                            |
| March 12  |                             | March 13  |                            |
| Apr. 12   |                             | Apr. 13   |                            |
| May 12    |                             | May 13    |                            |
| June 12   |                             | June 13   |                            |
| July 12   |                             | July 13   |                            |
| August 12 |                             | August 13 | Act 1&11 - Mid term report |

|           |                    |           |                                   |
|-----------|--------------------|-----------|-----------------------------------|
| Sept. 13  | Act 6 - Prog rep 1 | Sept. 14  | Act 6 - Prog rep 3                |
| Oct. 13   | Act 6 - Prog rep 2 | Oct. 14   | Act 1&11 - Prog rep No2           |
| Nov. 13   |                    | Nov. 14   | Act 6 - Final rep / Deliv 1, 2, 3 |
| Dec. 13   |                    | Dec. 14   |                                   |
| Jan. 14   |                    | Jan. 15   |                                   |
| Febr. 14  |                    | Febr. 15  |                                   |
| March 14  |                    | March 15  |                                   |
| Apr. 14   |                    | Apr. 15   |                                   |
| May 14    |                    | May 15    |                                   |
| June 14   |                    | June 15   |                                   |
| July 14   |                    | July 15   |                                   |
| August 14 |                    | August 15 | Act 1&11 - Final rep              |

## Annex 5



### Timetable for CCIAA

Each report/Delivable should be sent to the coordinator (TUC) by the end of the month seen in timetable

Progress reports should be sent to TUC:

- on a 6-month basis (for Actions that last more than 1 year)
- on a 4-month basis (for Actions that last less than 1 year)

|           |                             |           |                                      |
|-----------|-----------------------------|-----------|--------------------------------------|
| Sept. 11  |                             | Sept. 12  | Act 4 - Prog rep 2                   |
| Oct. 11   |                             | Oct. 12   |                                      |
| Nov. 11   |                             | Nov. 12   |                                      |
| Dec. 11   |                             | Dec. 12   | Act 1&11 - Prog rep No1              |
| Jan. 12   |                             | Jan. 13   |                                      |
| Febr. 12  |                             | Febr. 13  |                                      |
| March 12  | Act 4 - Prog rep 1          | March 13  | Act 4 - Final rep / Deliv 1, 2, 3, 4 |
| Apr. 12   | Act 1&11 - Inception report | Apr. 13   |                                      |
| May 12    |                             | May 13    |                                      |
| June 12   |                             | June 13   |                                      |
| July 12   |                             | July 13   |                                      |
| August 12 |                             | August 13 | Act 1&11 - Mid term report           |

|           |  |           |                         |
|-----------|--|-----------|-------------------------|
| Sept. 13  |  | Sept. 14  |                         |
| Oct. 13   |  | Oct. 14   | Act 1&11 - Prog rep No2 |
| Nov. 13   |  | Nov. 14   |                         |
| Dec. 13   |  | Dec. 14   |                         |
| Jan. 14   |  | Jan. 15   |                         |
| Febr. 14  |  | Febr. 15  |                         |
| March 14  |  | March 15  |                         |
| Apr. 14   |  | Apr. 15   |                         |
| May 14    |  | May 15    |                         |
| June 14   |  | June 15   |                         |
| July 14   |  | July 15   |                         |
| August 14 |  | August 15 | Act 1&11 - Final rep    |

## Annex 6



### Timetable for Signosis Sprl.

Each report/Delivable should be sent to the coordinator (TUC) by the end of the month seen in timetable

Progress reports should be sent to TUC:

- on a 6-month basis (for Actions that last more than 1 year)
- on a 4-month basis (for Actions that last less than 1 year)

|                  |                                           |                  |                                                 |
|------------------|-------------------------------------------|------------------|-------------------------------------------------|
| <b>Sept. 11</b>  |                                           | <b>Sept. 12</b>  | Act 10 - Prog rep 2 / Deliv 1                   |
| <b>Oct. 11</b>   | Act 9 - Deliv 1 (15/10/11)                | <b>Oct. 12</b>   |                                                 |
| <b>Nov. 11</b>   |                                           | <b>Nov. 12</b>   |                                                 |
| <b>Dec. 11</b>   |                                           | <b>Dec. 12</b>   | Act 1&11 - Prog rep No1                         |
| <b>Jan. 12</b>   | Act 9 - Deliv 2                           | <b>Jan. 13</b>   |                                                 |
| <b>Febr. 12</b>  | Act 9 - Prog rep 1                        | <b>Febr. 13</b>  | Act 9 - Prog rep 3                              |
| <b>March 12</b>  | Act 10 - Prog rep 1                       | <b>March 13</b>  | Act 10 - Prog rep 3                             |
| <b>Apr. 12</b>   | Act 1&11-Inception report / Act 9-Deliv 3 | <b>Apr. 13</b>   |                                                 |
| <b>May 12</b>    |                                           | <b>May 13</b>    |                                                 |
| <b>June 12</b>   |                                           | <b>June 13</b>   |                                                 |
| <b>July 12</b>   |                                           | <b>July 13</b>   |                                                 |
| <b>August 12</b> | Act 9 - Prog rep 2                        | <b>August 13</b> | Act 1&11 - Mid term report / Act 9 - Prog rep 4 |

  

|                  |                                         |                  |                                                                                          |
|------------------|-----------------------------------------|------------------|------------------------------------------------------------------------------------------|
| <b>Sept. 13</b>  | Act 9 - Deliv 4 / Act 10 - Prog rep 4   | <b>Sept. 14</b>  | Act 9 - Deliv 4 / Act 10 - Prog rep 6                                                    |
| <b>Oct. 13</b>   |                                         | <b>Oct. 14</b>   | Act 1&11 - Prog rep No2                                                                  |
| <b>Nov. 13</b>   |                                         | <b>Nov. 14</b>   | Act 9 - Deliv 5                                                                          |
| <b>Dec. 13</b>   |                                         | <b>Dec. 14</b>   |                                                                                          |
| <b>Jan. 14</b>   |                                         | <b>Jan. 15</b>   |                                                                                          |
| <b>Febr. 14</b>  | Act 9 - Prog rep 5 / Act 8 - Prog rep 1 | <b>Febr. 15</b>  | Act 9 - Prog rep 7 / Act 8 - Prog rep 3                                                  |
| <b>March 14</b>  | Act 9 - Deliv 4 / Act 10 - Prog rep 5   | <b>March 15</b>  | Act 9 - Deliv 4 / Act 10 - Prog rep 7                                                    |
| <b>Apr. 14</b>   | Act 10 - Deliv 2                        | <b>Apr. 15</b>   | Act 10 - Deliv 2 / Act 12 - Prog rep 1                                                   |
| <b>May 14</b>    |                                         | <b>May 15</b>    | Act 8 - Deliv 1, 2 / Act 9 - Deliv 6                                                     |
| <b>June 14</b>   |                                         | <b>June 15</b>   | Act 8 - Deliv 3 / Act 9 - Deliv 7                                                        |
| <b>July 14</b>   |                                         | <b>July 15</b>   | Act 9 - Deliv 5                                                                          |
| <b>August 14</b> | Act 9 - Prog rep 6 / Act 8 - Prog rep 2 | <b>August 15</b> | Act 1&11 - Final rep / Act 8,9,10,12 - Final rep / Act 9 - Deliv 8, 9 / Act 12 - Deliv 1 |